

**St. David's Church and Preschool**

*The Mission of St. David's is to follow Jesus, loving our neighbors as ourselves, without exception.*

**TIME OF TRANSFORMATION**

**Minutes**

**Vestry Meeting January 10, 2023 via Zoom**

**6:15-6:30 gathering/sharing time**

**6:30 Meeting Starts**

<https://us02web.zoom.us/j/88018295319>

Vestry

|                                  |                           |                                 |
|----------------------------------|---------------------------|---------------------------------|
| <i>Gail Decker (1/23) *</i>      | Vicki Greco (1/24)        | Kathleen Hoot (1/25)            |
| Jane Krikorian (1/25), Treasurer | <i>Debby Park (1/23)*</i> | Loral Priest (1/24), Jr. Warden |
| <i>Katie Turley (1/23)*</i>      | Kathy Winder (1/25)       | Joy Wolf (1/24), Sr. Warden     |

\*Last meeting as elected Vestry – THANK YOU FOR YOUR SERVICE

Rev. Susan Astarita Interim PIC Vestry Chair

Staff: Karen Garcia Director St. David's Preschool, John Mark Harris, Director of Music

APP Team: Jan Romerdahl, Equilla Luke

**Respectful Communication Guidelines**

R = take RESPONSIBILITY for what you say and feel without blaming others.

E = use EMPATHETIC listening.

S = be SENSITIVE to differences in communication styles.

P = PONDER what you hear and feel before you speak

E = EXAMINE your own assumptions and perceptions

C = share Constructively to uphold the wellbeing of the people and the community.

T = TRUST ambiguity because we are NOT here to debate who is right or wrong

**Agreement** that we will not permit a Legal issue to stop conversation. We will acknowledge and respect the Legal rights while allowing dialogue to continue.

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**6:30**

**I. Welcome/Call to Order – Mother Susan**

**Established Quorum**

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**Absent:** Vicki Greco( knee Surgery) Katie Turley (working)

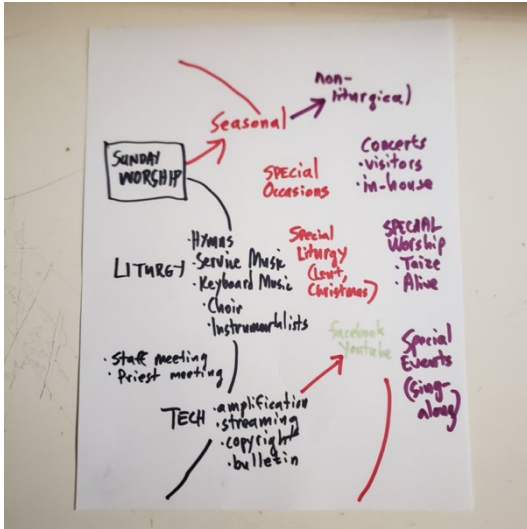
**APP Team-** Jan Romerdahl and Equilla Luke

**Welcome Guests** - Jack Vellis, David Priest, Anne Kellett and Elaine Turnbull

**Assign Clerk-** Joy Wolf

**II. Opening Prayer and Scripture Reflection** – Kathleen Hoot Gospel Reading and Reflections

**III. Ministry Review** – Music Ministry Dr. John Mark Harris discussed the chart attached



JMH asked. What does the Vestry want to see happen in the future? Music Ministry must be incorporated into Strategic Plan.

**IV. Consent Agenda: Please read/review all documents in the Vestry Google Doc**

**Motion to approve consent agenda. MSP**

1. Minutes from 12.12.22 Meeting
2. Priest in Charge- Verbal Report
3. Sr. Warden – Approve 2023 Vendor List- **Motion** to approve 2023 Vendor List

**MSP**

Thank you to Vestry for service- thank you to Gail, Debby and Katie who have completed their terms.

4. Jr. Warden – Report submitted
5. Preschool – Report submitted
6. Music – No report
7. Service and Justice- Report submitted
8. Facilities – Report submitted
  - a. David Priest –Review of current Facilities Projects

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***Thank you to David Priest for doing the chalking for the church entrance.***



1. Jane will be working on Solar Project and is getting back with companies for updated bids.
2. Recommendation for once-a-month facilities meetings.
3. Standing Committee Capital Improvements approved.
  - \$350,000 Identified capital improvement projects**
  - \$150,000 for HVAC for Sanctuary/Admin Bldg/Education Bldg.
  - \$150,000 rooftop solar system
  - \$20,000 cleaning and painting outside of buildings
  - \$20,000 replace leaking skylights
  - \$10,000 Sound system
9. Stewardship – No report

**V. Workshop Update** – Anne Kellett-Ministry Review Report – Completed Ministries include: Facilities, Worship, Music, Altar Guild. It takes about 30 minutes per review. Next Ministry review will be Vestry and Worship continues- DATE TBD  
Next steps will be for each Ministry to meet to follow up and create job descriptions and wellness component.

**VI. APP Team Update- Jan and Equilla** – Wishing us well as we move forward.  
Committed to St. David’s progress and moving forward.

**VII. Treasurer’s Report-**

**1. Thank you to Treena for completing year-end reports so we can have a clear comparison 2022 v 2023.**

**2. Income/Expenses for Dec 2022**

**Nov ending cash: \$74,863** (Balance Sheet: BofA + FC accounts)

**Dec Church Income: \$38,487** (from P&L Church)

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**Dec Church Expenses: \$31,019** (from P&L Church)

**Dec Preschool income: \$38,637** (from P&L Preschool)

**Dec Preschool expenses: \$59,380** (from P&L Preschool)

**Dec ending cash: \$65,072** (Balance Sheet: BofA + FC account + PayPal)

**BofA Savings Accnt = \$603,375**

**Total net income year-to-date for the Church and Preschool: (\$79,432)**

**Transfer for Capital Improvements (see #10 below): \$35,000**

**Monthly Transfer (\$3,200 x 10) for Verizon Replacement Inc \$32,000**

**Net Income after transfers: (\$12,432).**

**3. 2022 Audit Review – Audit Type for 2022 Committee –Need names for Committee**

**4. 2023 Budget Review/Approval for Church and Preschool**

Church 2022 v 2023 presented for Church and for Preschool

**Motion** to Approve 2023 Church and Preschool Budget. **MSP**

**5. Motion** for Jane to contact Carsten Sierck, Director of of Wealth Management for Episcopal Church Foundation, to begin discussing investment options for the updated Verizon Proceeds Plan approved by the Standing Committee on Dec. 20, 2022. **MSP**

#### **VIII. New Business**

- 1. Creation Care** – We are now required to have Green Recycling Bin for green compost, food waste, flowers – per new city ordinance. Anne, Elaine, Karen and Debby will work on creating plan to coordinate containers and communicate new system for parish and preschool.

#### **IX. Old Business**

##### **1. Nominating Committee for 2023 Vestry / PAC/ Delegates**

**Vestry** - Bill Blakeslee, Elaine Turnbull and Anne Kellett

**PAC** – Karen will ask an individual

Convention Alternate Delegates needed

##### **4. Cell Tower Proceeds** proposal approved by Standing Committee

#### **X. Important Dates**

1/15 Polly Getz, Diocesan Chancellor, Preaches and provides Forum after church

1/22 The Rev. Babs M. Meairs and The Rev. Ed Busch will celebrate and preach.

1/29 **Annual Meeting after church** – Mission Center Hospitality will provide extra breakfast snacks not lunch

#### **XI. Motion to Adjourn**

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**XII. Closing Prayer – Kathleen Hoot Chaplain**

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**Next Meeting: Tuesday, February 14, 6:30 pm.**