



Anne Kellett <akinderspace@gmail.com>

Priest in Charge Report for google posting

1 message

The Rev. Susan Astarita <astacom@aol.com>
Reply-To: "The Rev. Susan Astarita" <astacom@aol.com>
To: "akinderspace@gmail.com" <akinderspace@gmail.com>

Tue, Apr 11, 2023 at 11:49 AM

Priest in Charge April Report to Vestry
The Rev. Susan G. Astarita+
April 11, 2023

Prepared articles for parish communications as needed

Prepared approach and taught Weekly Lenten Series on *Signs of Life: Nurturing Spiritual Growth in Your Church*, by Jay Sidebotham.

Celebrated and preached on March 26. Prepared four sermons for Holy Week.
Collaborated with John Mark Harris on special liturgies for Holy Week

Presided over weekly staff and rector wardens meetings

Attend finance meetings and other ministry meetings as needed

Recruit supply clergy as needed

Met bi-weekly with Bishop's APP team

Responsible for recruitment and oversight of Work Groups

Consult with ministry leaders and outside consultants/Eric Law

Participate as called in Bishop's clergy calls and renewal of ordination vows

St. David's / Rector's Warden Report April 2023

Date: April 10, 2023

We had a very busy month through Lent and Holy Week. This Rector's Warden has a lot to learn. I'm working on it, with God's grace.

Attended several meetings: Live/Zoom

Rector Warden's Meeting 3/15, 3/23, 3/31, 4/5

Finance Meeting 4/4

Vestry Meeting 3/14

Preschool Water Damage/Property

The Preschool moved back into the lower classrooms on March 31

Property maintenance is happening with plans going forward being discussed.

Ministries at St. David's Church and Preschool

Vestry Liaisons have been appointed to our ministries. Thank you, Anne, for all your work. By-Laws, Audit and Investment Committees have been established.

Palm Sunday, Alleluia Banner and Easter Day

Sunday School provided "Jesus" to ride the donkey around the church on Palm Sunday as we followed waving palms. They unburied the Alleluia Banner and processed into the church Easter morning and presented it to the congregation. Alleluia! Alleluia!

Respectfully Submitted

Elaine Turnbull

Rector's Warden

Blessings everyone!

first name	last name	address 1	address 2	city	stat	zip code	hous hold s	pledged	attend services	active in a ministry	inactive- neither attend or are involved	shut in/ adults	kids	new	Childre n (ages 0-12)	Youth (ages 13 - 17)	Young adults (ages 19-34)	Middle adults (ages 35-64)	Senior adults (ages 65 and older)	Senior adults over 80
Wendy & Michael, Angelina & Anna	Aleman	5662 Mount Acara Dr		San Diego	CA	92111	1				4		2	1		1	1	2		
Mother Susan	Astarita	402 8th St		Del Mar	CA	92014	1	1	1	1			1							1
Rich & Jeanne	Backman	2158 Deerpark Dr		San Diego	CA	92110	1	1	1		2		2							2
Karen	Benedict	2875 Cowley Way	Apt 1001	San Diego	CA	92110	1	1	1	1			1					1		
Bill	Blakeslee	3195 Denver St		San Diego	CA	92117	1	1	1	1			1					1		
Louise	Buck	2651 Deerpark Dr		San Diego	CA	92110	1	1	1	1			1							1
Virginia & Dee	Cesena	3581 Apollo St		San Diego	CA	92111	1	1	1		2	2	2							2
Leslie	Cohan	5662 Mount Acara Dr		San Diego	CA	92111	1	1	1	1			1							1
Heather	Cohan & Morgan Bell	5662 Mount Acara Dr		San Diego	CA	92111	1	1	1	1			1	1	1			1		
Fred	Conway & Polly Carmona	5202 Cobb Place		San Diego	CA	92117	1				2		2			1				2
Kara	Crawford	2737 Erie St		San Diego	CA	92117	1	1	1	1			1							
Thomas	Crispen	5962 Jamar Dr		San Diego	CA	92117	1				1	1	1					1		1
Shirley	Culver & Jeanine Reeves	3790 Tomahawk Lane		San Diego	CA	92117	1	1	2	1			2							2
Gail	Decker	3192 Mount Tami Dr		San Diego	CA	92111	1	1	1	1			1							1
Margaret	England	11058 Portobelo Dr		San Diego	CA	92124	1	1			1	1	1							1
Ken	Fox	9825 Glen Center Dr	# 203	San Diego	CA	92131	1	1			1	1	1							1
Karen	Garcia	5757 Lake Murray Blvd	Apt 86	La Mesa	CA	91942	1	1	1	1			1					1		
Vicki & Mike	Greco	12970 Highway 8	#23	El Cajon	CA	92021	1	1	1	1	1		2							
Rob	Grivlja	800 N. Mollison Ave	#30	El Cajon	CA	92021	1	1	1	1			1					1		
Jean	Hemingway	6247 Caminito Luisito		San Diego	CA	92111	1	1	1	1			1							
Nancy	Holland	815 Bangor St		San Diego	CA	92106	1	1	1				1							1
Kathleen	Hoot	2574 Marathon Dr		San Diego	CA	92123	1	1	1	1			1							1
Si & Peggy	Howe	4935 Whitehaven Way		San Diego	CA	92110	1	1	2	1			2							2
Anne	Kellett	11233 Tierrasanta Blvd.	#40	San Diego	CA	92124	1	1	1	1			1							1
Ellery & Makenna	Klinefelter	3776 Mount Everest Blvd		San Diego	CA	92111	1				2		2		1	1		2		
Jean	Kockinos	2689 Cowley Way		San Diego	CA	92110	1	1	1	1			1							1
Jane & Paul	Krikorian	5352 Corte Playa Jacinto		San Diego	CA	92124	1	1	1	1			2					2		
Sue	Lawrence	4971 September St		San Diego	CA	92110	1				1	1	1							1
Carol	Mahedy	4164 Mount Herbert Ave		San Diego	CA	92117	1	1			1	1	1							1
MK	Mason	3911 Cleveland Ave	# 33493	San Diego	CA	92103	1		1				1	1				1		
Monique & Larry	McThompson	3534 Ames St		San Diego	CA	92111	1	1			1	1	2							1
Jane	Morris	4870 Chateau Dr		San Diego	CA	92117	1	1			1	1	1							1
Evie & Jack	Mowat	3650 Landis St		San Diego	CA	92104	1				2		2			2				
Rhonda	Muir	2219 Galveston St		San Diego	CA	92110	1				1		1					1		
Bill, Roseann & Andy	Myers	5318 Via Carancho		San Diego	CA	92111	1	1	3	3			3						2	
Lynn	Nicholson	2875 Cowley Way	Apt 1302	San Diego	CA	92110	1	1	1	1			1							1
Jean	Offerman	7449 Batista St		San Diego	CA	92111	1				1		1							1
Adaora, Noella & Noel	Oli	5745 Friars Rd	Unit 123	San Diego	CA	92110	1		2				1	2	2			1		
Debby	Park	5075 Park West Ave		San Diego	CA	92117	1	1	1	1			1							1
Jean	Payne	3360 Brandywine St		San Diego	CA	92117	1	1	1	1			1							1
Emily & Paul	Porensky and family	3265 Corporal Dr		San Diego	CA	92124	1	1	5	1			2	3	5	3		2		
David & Loral	Priest	3371 McGraw St		San Diego	CA	92117	1	1	2	2			2					2		
Jan	Ramsey	2136 Galveston St		San Diego	CA	92110	1				1	1	1							1
Ronnie	Rich	6654 Cascade St		San Diego	CA	92122	1				1	1	1							1
Treena	Roman	4376 Gila Ave		San Diego	CA	92117	1		1	1			1					1		
The Rev. Wayne & Kathy	Sanders	3563 Merrimac Ave		San Diego	CA	92117	1	1	2	1			2							2
Barbara	Searles	3945 Paducah Dr		San Diego	CA	92117	1	1	1	1			1							1
Babs	Stewart	6218 Branting St		San Diego	CA	92122	1	1			1		1							
Kevin	Sweeny	5318 Via Carancho		San Diego	CA	92111	1		1				1					1		
Elaine	Taillac	5018 Santa Monica Ave		San Diego	CA	92107	1				1		1					1		
Bob	Taylor	2630 Ingraham St		San Diego	CA	92109	1		1				1					1		
Al	Thomas & Patti DeHart	3444 Pringle St	Unit 2	San Diego	CA	92110	1				2		2							2
Chris	Timmins	11127 Via Temprano		San Diego	CA	92124	1	1	1	1			1							1
Jon	Turley	6802 Clara Lee Ave		San Diego	CA	92120	1		1			1	1							1
Kathryn	Turley	6802 Clara Lee Ave		San Diego	CA	92120	1		1	1			1				1			
Steve & Elaine	Turnbull	5135 Ellsworth St		San Diego	CA	92110	1	1	2	2			2							2
Jack	Vellis & Nancy Hanssen	3820 Cadden Way		San Diego	CA	92117	1	1	2	2			2							2
Lani	Walsh	2574 Marathon Dr		San Diego	CA	92123	1				1		1							2
Frances & Keith	Warren	9707 Arapaho St		Spring Valle	CA	91977	1	1	1	1	1		2							1
Mercedes	Webber	3890 Caminito Aguilar	Apt C	San Diego	CA	92111	1		1	1			1							1
Kimberly	Wedge	4233 Mt Voss Dr		San Diego	CA	92117	1						1	1				1		
Ronnie	Whitehorse	252 Date Ave	Apt G	Imperial Bea	CA	91932	1	1	1	1			1							1
Craig & Kathy	Winder	3830 Gila Ct		San Diego	CA	92117	1	1	2	2			2							2
Joy	Wolf	2750 Wheatstone St	Spc 101	San Diego	CA	92111	1	1	1	1			1							1
Jamie	Wood	4554 Point Loma Ave		San Diego	CA	92107	1	1	1	1			1							1

PEOPLE'S WARDEN REPORT

APRIL 2023

Your People's Warden has been very busy this month – counting. Not dollars, not sheep, not blessings but people. Specifically, who in 2023 is still with us and wants to be a member of St David's? Who calls St. David's their "church home"? I have reached out to many folks either by phone or email and had some wonderful conversations. Partly for the Parochial Report, partly for a new Pictorial Directory and partly so we can really "see" who we are as a congregation at this time and place. This list will be entered into an exciting tool called MissionInsite that will help us in Congregational Development. But more on that another time.

Here are the facts:

We have **66 households** and 65% of them pledged this year.

We have a **total of 95 members**: 84 adults and 11 children or youth.

Of the 95 members, **62% attend either in person or online**.

We have **44 adults in active in at least 1 ministry**. Interestingly, **65% of those are over 65 years of age**.

We have **33 inactive members** who neither attend or are involved in any ministry. Of those **12 or 36% are "shut-ins"**

We have **7 new members**.

Here are the Age Group breakdowns:

7 children (0-12) or 7%

4 youth (13-17) or 4%

2 young adults (19-34) or 2%

25 middle adults (35- 64) or 26%

38 senior adults (65-79) or 40%

21 senior adults over 80 or 22%.

62% of our congregation is 65 and over. 68% of those are still active in ministry.

These facts have sobering consequences for our future if we don't reach out beyond our church walls to change this. But more on that at another time.

Anne Kellett

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

Date: April 11, 2023

Name of Ministry: Finances

Present April 4: Jane Krikorian, Anne Kellett, Elaine Turnbull, Joy Wolf, Loral Priest, Craig Winder, Preschool Director
Karen Garcia, P-I-C Mother Susan. APP Team Members: Equilla Luke, Jan Romerdahl. Guest: David Priest

Income/Expenses for Mar 2022

Feb ending cash:	\$67,989	(Balance Sheet: BofA + FC accounts)
Mar Church income:	\$29,267	(from P&L Church)
Mar Church expenses:	\$50,406	(from P&L Church)
Mar Preschool income:	\$39,577	(from P&L Preschool)
Mar Preschool expenses:	\$41,588	(from P&L Preschool)
Mar ending cash:	\$72,117	(Balance Sheet: BofA + FC account)

BofA Savings Acct = \$568,833

Net income y-t-d for the Church (-\$17,036) and Prshl (-\$7,704): (\$24,740)

Total net income year-to-date for the Church only: (\$17,036)
Monthly Transfer (\$3,200 x 3) for Verizon Replacement Income : \$9,600
Yearly transfers from Savings (see Informational Item #8): \$35,000
Net Income after transfers: \$27,564

Church & Preschool Capitalization Amount for Mar = \$x,xxx

Church & Preschool Capitalization Amount y-t-d = \$xx,xxx

Informational Matters: (no action needed)

1. The Church had a **negative** net income in Mar of (-\$21,139). Adjusted by \$3,200 transfer = (\$17,939)
2. The Preschool had a **negative** net income in Mar of (-\$2,011).
3. Total net income in Mar for Church and Preschool: (-\$23,150).
4. Total income year-to-date for the Church and Preschool is \$209,732.
5. Total expense year-to-date for the Church and Preschool is \$234,472.
6. **Total net income year-to-date for the Church and Preschool = (\$24,740).**
7. Total net income y-t-d for Church is (-\$17,036) and total net income y-t-d for Prshl is (\$7,704).
8. Transfers from Savings y-t-d on Church side: \$25,000 transferred to cover classroom repairs, \$10,000 for new sound system (yet to be spent), \$9,600 to cover lost Verizon income = \$44,600.
9. Adjusted Church net income = **\$27,564.**
10. **Church and Preschool net income after transfers = \$19,860** (Take Church net income \$27,564 and add Preschool net income (\$7,704) which equals \$19,860.

St. David's Monthly Ministry Report to Vestry

Prepared by Jane Krikorian, Treasurer

Discussion Items

1. The Committee reviewed March Financial Reports and noted the negative incomes for both Church & Preschool.
2. Most of the deficits on the Church side are due to repairs to preschool classrooms damaged in January rainstorms. Total repairs so far have cost \$26,300 for new flooring and installation, asbestos testing and remediation.
3. Transfers from savings are covering deficits on the Church side.
4. Transfers of \$25,000 have been made from our savings and reserve accounts to cover these expenses (\$15,000 from Bank of America Savings and \$10,000 from First Citizens Savings).
5. Please review Informational Matters 1-10 for a breakdown of net incomes with transfer offsets.
6. Committee discussed the challenge of tracking Church income and expenses to understand where Church stands "operationally" as the Church explores/plans for future full time priest.
7. Anne Kellett suggested separate meetings with APP team member Jan Romerdahl to discuss ways to track church net income.
8. Preschool Director Karen Garcia gave her assessment of the Preschool and Preschool deficits (see Preschool Director's report).
9. Anne Kellett shared an Excel spreadsheet tracking the costs of remediating the water damage to the preschool from storms in January and which costs may be covered by a grant from the Diocese.
10. An additional \$10,000 was transferred from Savings to Operating in February to purchase a new sound system for the Sanctuary. Anne Kellett reported that Choir Director John Mark has placed an order for the new sound system.
11. The Parochial Report has been granted another extension and Mother Susan reported that Anne Kellett is working on an accurate "members" figure.
12. A request was made to cover additional expenses for more work with Dr. Eric Law. The total amount is \$3,000. However, \$2,870 still remains from the original \$10,000 restricted by the Vestry back on Sept. 13, 2022. The Operating Account has enough funds to cover this expense so no new transfers were requested.
13. Loral Priest gave a report on tree trimming needed around the campus (\$2,000+). Loral did not expect any of these expenses to occur in April.
14. Anne Kellett requested funds to purchase an Adobe Acrobat package for the Clerk to combine documents. Package can be bought from Tech Soup for \$60.

Action Items

None

St. David's Church & Preschool
A. Profit & Loss by Class Ch&PS
 January through March 2023

	1. CHURCH... (St. David's ...)	Flower Fund (St. David's ...)	Senior Cent... (St. David's ...)	Parish Past... (St. David's ...)	Total St. Da...	2. PRESCH...	TOTAL
Ordinary Income/Expense							
Income							
5000 · Income							
5100 · Tuition							
5101 · Monthly Tuition	0.00	0.00	0.00	0.00	0.00	124,135.00	124,135.00
5115 · Extra Days Payment	0.00	0.00	0.00	0.00	0.00	210.00	210.00
5170 · School Donations Income	0.00	0.00	0.00	0.00	0.00	756.43	756.43
5130 · Family Discount	0.00	0.00	0.00	0.00	0.00	-1,506.00	-1,506.00
5141 · Employee Discount	0.00	0.00	0.00	0.00	0.00	-2,230.00	-2,230.00
Total 5100 · Tuition	0.00	0.00	0.00	0.00	0.00	121,365.43	121,365.43
5001 · Donations and Events							
5080 · Pledges	55,352.62	0.00	0.00	0.00	55,352.62	0.00	55,352.62
5086 · Given Not Pledged	840.00	0.00	0.00	0.00	840.00	0.00	840.00
5070 · Plate	751.00	0.00	0.00	0.00	751.00	0.00	751.00
5197 · Birthday Thank You Funds	214.00	0.00	0.00	0.00	214.00	0.00	214.00
5050 · Miscellaneous Donations Income	1,481.41	0.00	0.00	0.00	1,481.41	0.00	1,481.41
5216 · Senior Center Income	60.00	0.00	281.00	0.00	341.00	0.00	341.00
5072 · Flowers Income	0.00	180.00	0.00	0.00	180.00	0.00	180.00
5095 · Fundraising Events- Income	236.41	0.00	0.00	0.00	236.41	0.00	236.41
5060 · Rent-Outside Organizations Incm	1,592.00	0.00	0.00	0.00	1,592.00	0.00	1,592.00
5038 · Funerals/Weddings/Baptism Income	1,302.83	0.00	0.00	0.00	1,302.83	0.00	1,302.83
5020 · Memorials/Gifts-Income	797.17	0.00	0.00	0.00	797.17	0.00	797.17
Total 5001 · Donations and Events	62,627.44	180.00	281.00	0.00	63,088.44	0.00	63,088.44
5002 · Other Revenue							
5096 · Rectory Rent -Income	11,505.00	0.00	0.00	0.00	11,505.00	0.00	11,505.00
5090 · Preschool Facility/Admin-Income	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
5031 · Preschool Share Bookkeeper INC	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
5030 · Interest & Dividends/ Market	58.22	0.00	0.00	0.00	58.22	0.00	58.22
Total 5002 · Other Revenue	22,063.22	0.00	0.00	0.00	22,063.22	0.00	22,063.22
Total 5000 · Income	84,690.66	180.00	281.00	0.00	85,151.66	121,365.43	206,517.09
Total Income	84,690.66	180.00	281.00	0.00	85,151.66	121,365.43	206,517.09
Gross Profit	84,690.66	180.00	281.00	0.00	85,151.66	121,365.43	206,517.09

St. David's Church & Preschool A. Profit & Loss by Class Ch&PS January through March 2023

	1. CHURCH... (St. David's ...)	Flower Fund (St. David's ...)	Senior Cent... (St. David's ...)	Parish Past... (St. David's ...)	Total St. Da...	2. PRESCH...	TOTAL
Expense							
6000 · Outward Ministries							
6010 · Diocese Common Life Share (CLS)	9,956.82	0.00	0.00	0.00	9,956.82	0.00	9,956.82
6070 · Parish PASTORAL Needs Expense	198.24	0.00	0.00	0.00	198.24	0.00	198.24
6017 · Senior Center Expense	0.00	0.00	51.84	0.00	51.84	0.00	51.84
6050 · Outreach Activities	500.00	0.00	0.00	0.00	500.00	0.00	500.00
Total 6000 · Outward Ministries	10,655.06	0.00	51.84	0.00	10,706.90	0.00	10,706.90
6100 · Internal Ministries							
6145 · Advertise / Communications	224.92	0.00	0.00	0.00	224.92	659.89	884.81
6115 · Hospitality/Fellowship Expense	29.99	0.00	0.00	0.00	29.99	0.00	29.99
6130 · Parish Development Fund	1,849.88	0.00	0.00	0.00	1,849.88	0.00	1,849.88
Total 6100 · Internal Ministries	2,104.79	0.00	0.00	0.00	2,104.79	659.89	2,764.68
6150 · Preschool Expenses							
6155 · Classroom Supplies	0.00	0.00	0.00	0.00	0.00	158.77	158.77
6165 · Food Supplies-Preschool	0.00	0.00	0.00	0.00	0.00	1,946.17	1,946.17
6158 · Hygiene/First Aid	0.00	0.00	0.00	0.00	0.00	366.36	366.36
Total 6150 · Preschool Expenses	0.00	0.00	0.00	0.00	0.00	2,471.30	2,471.30
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	36,969.90	0.00	0.00	0.00	36,969.90	70,204.75	107,174.65
6252 · Substitutes	0.00	0.00	0.00	0.00	0.00	9,249.70	9,249.70
6255 · Employee Health/Life Insurance	3,837.00	0.00	0.00	0.00	3,837.00	8,515.61	12,352.61
6261 · Pension	1,670.41	0.00	0.00	0.00	1,670.41	4,043.03	5,713.44
6262 · Payroll Taxes	2,294.15	0.00	0.00	-312.53	1,981.62	6,530.75	8,512.37
6410 · Worker's Comp. Ins	272.90	0.00	0.00	0.00	272.90	2,208.17	2,481.07
6260 · Professional Development	0.00	0.00	0.00	0.00	0.00	605.26	605.26
6360 · Supply Clergy/Sabbatical	375.00	0.00	0.00	0.00	375.00	0.00	375.00
Total 6200 · Personnel Expenses	45,419.36	0.00	0.00	-312.53	45,106.83	101,357.27	146,464.10
Total 6300 · Admin- Salaries	45,419.36	0.00	0.00	-312.53	45,106.83	101,357.27	146,464.10
6400 · Administration							
6445 · BANK Fees	35.75	0.00	0.00	0.00	35.75	32.74	68.49
6560 · Payroll Expenses	562.08	0.00	0.00	0.00	562.08	735.36	1,297.44
6735 · Liability & Property Insurance	3,056.10	0.00	0.00	0.00	3,056.10	2,037.39	5,093.49
6441 · Outside Services	487.31	0.00	0.00	0.00	487.31	85.28	572.59
6430 · Office Supplies	171.20	0.00	0.00	0.00	171.20	426.09	597.29
6425 · Office Equip. & Maintenance	568.15	0.00	0.00	0.00	568.15	0.00	568.15
6770 · Internet Provider	300.00	0.00	0.00	0.00	300.00	299.97	599.97
6755 · Telephone Service	576.04	0.00	0.00	0.00	576.04	255.00	831.04
6272 · Preschool Share Bookkeeper EXPN	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
6790 · Preschool Facility/Ad- rnt EXPN	0.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00

St. David's Church & Preschool
A. Profit & Loss by Class Ch&PS
 January through March 2023

	1. CHURCH... (St. David's ...)	Flower Fund (St. David's ...)	Senior Cent... (St. David's ...)	Parish Past... (St. David's ...)	Total St. Da...	2. PRESCH...	TOTAL
8045 · Property Tax	55.00	0.00	0.00	0.00	55.00	0.00	55.00
6451 · Memberships & Subscriptions	0.00	0.00	0.00	0.00	0.00	16.35	16.35
Total 6400 · Administration	5,811.63	0.00	0.00	0.00	5,811.63	14,388.18	20,199.81
6500 · Worship & Music							
6525 · Altar Guild Expense	64.90	0.00	0.00	0.00	64.90	0.00	64.90
6530 · Bulletin & Lectionaires	105.00	0.00	0.00	0.00	105.00	0.00	105.00
6541 · Flowers Expense	0.00	452.94	0.00	0.00	452.94	0.00	452.94
6520 · Liturgical Supplies- Expense	304.53	0.00	0.00	0.00	304.53	0.00	304.53
6506 · Funerals/Weddings/Baptsms Expns	1,302.83	0.00	0.00	0.00	1,302.83	0.00	1,302.83
6515 · Music Expense	740.58	0.00	0.00	0.00	740.58	0.00	740.58
Total 6500 · Worship & Music	2,517.84	452.94	0.00	0.00	2,970.78	0.00	2,970.78
6700 · Building and Property							
6710 · Gas & Electricity	2,400.22	0.00	0.00	0.00	2,400.22	2,400.22	4,800.44
6705 · Water Expenses	708.62	0.00	0.00	0.00	708.62	708.62	1,417.24
6715 · Janitor/Cleaning Crew	2,745.00	0.00	0.00	0.00	2,745.00	4,666.35	7,411.35
6725 · Pest Control	339.00	0.00	0.00	0.00	339.00	390.00	729.00
6740 · Trash Collection	464.19	0.00	0.00	0.00	464.19	464.19	928.38
6760 · Landscape Maintenance	2,840.00	0.00	0.00	0.00	2,840.00	0.00	2,840.00
6730 · Supplies-Janatorial/Campus	252.99	0.00	0.00	0.00	252.99	645.87	898.86
6775 · Alarm Service	494.00	0.00	0.00	0.00	494.00	493.99	987.99
6750 · CHURCH-Repairs/Improvements	2,156.65	0.00	0.00	0.00	2,156.65	0.00	2,156.65
6765 · PRESCHOOL Repairs/Improvements	26,302.11	0.00	0.00	0.00	26,302.11	423.65	26,725.76
Total 6700 · Building and Property	38,702.78	0.00	0.00	0.00	38,702.78	10,192.89	48,895.67
Total Expense	105,211.46	452.94	51.84	-312.53	105,403.71	129,069.53	234,473.24
Net Ordinary Income	-20,520.80	-272.94	229.16	312.53	-20,252.05	-7,704.10	-27,956.15
Other Income/Expense							
Other Income							
9010 · Extraordinary Income							
9011 · Loan Forgiveness PPPL loan 1	3,215.32	0.00	0.00	0.00	3,215.32	0.00	3,215.32
Total 9010 · Extraordinary Income	3,215.32	0.00	0.00	0.00	3,215.32	0.00	3,215.32
Total Other Income	3,215.32	0.00	0.00	0.00	3,215.32	0.00	3,215.32
Net Other Income	3,215.32	0.00	0.00	0.00	3,215.32	0.00	3,215.32
Net Income	-17,305.48	-272.94	229.16	312.53	-17,036.73	-7,704.10	-24,740.83

St. David's Episcopal Church and Preschool
B. Balance Sheet Church & Preschool
As of March 31, 2023

	Mar 31, 23	Feb 28, 23
ASSETS		
Current Assets		
Checking/Savings		
1001 · (OPERATING)Bank of America-Cash		
1037 · Vestry Restricted -APP Process	2,869.14	2,869.14
1001 · (OPERATING)Bank of America-Cash - Other	26,807.05	13,029.79
Total 1001 · (OPERATING)Bank of America-Cash	29,676.19	15,898.93
1003 · (SAVINGS/Capital)BankofAmerica	568,833.78	597,014.27
1002 · (PASTORAL Needs) Bank-America	1,147.00	1,147.00
1025 · 1st Citizens (RESERVE) Cash	42,441.55	52,341.55
1087 · 1st Citizen (PASTORAL)	697.11	697.11
1074 · Perpetual Endowment Funds		
1075 · T Rowe Price Endowment Fund	32,542.22	32,417.22
1076 · Dodge & Cox Endowment Fund	16,945.20	16,820.20
1077 · Diocese of San Diego Investment (ECF)	292.97	292.97
Total 1074 · Perpetual Endowment Funds	49,780.39	49,530.39
Total Checking/Savings	692,576.02	716,629.25
Accounts Receivable		
1200 · Accounts Receivable	3,832.00	3,178.00
Total Accounts Receivable	3,832.00	3,178.00
Total Current Assets	696,408.02	719,807.25
Fixed Assets		
1100 · Buildings & Fixtures		
1150 · Church Construction	2,588,754.00	2,588,754.00
1154 · Preschool Construction	43,707.67	43,707.67
1151 · Accumulated Depreciation-Church	-1,231,608.00	-1,231,608.00
1152 · Accum Depreciation-Preschool	-26,023.00	-26,023.00
Total 1100 · Buildings & Fixtures	1,374,830.67	1,374,830.67
Total Fixed Assets	1,374,830.67	1,374,830.67
TOTAL ASSETS	2,071,238.69	2,094,637.92
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	0.00	249.99
Total Accounts Payable	0.00	249.99
Other Current Liabilities		
2100 · Payroll Liabilities		
2120 · Payroll Clearing	-0.01	0.01
Total 2100 · Payroll Liabilities	-0.01	0.01
Total Other Current Liabilities	-0.01	0.01
Total Current Liabilities	-0.01	250.00
Total Liabilities	-0.01	250.00
Equity		
3000 · Temporarily Restricted Funds		
3055 · Flower Fund - Equity	1,920.46	1,920.46
3087 · Senior Center - - Equity	659.90	659.90
Total 3000 · Temporarily Restricted Funds	2,580.36	2,580.36

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Accrual Basis

St. David's Episcopal Church and Preschool
B. Balance Sheet Church & Preschool
As of March 31, 2023

	<u>Mar 31, 23</u>	<u>Feb 28, 23</u>
3500 · Vestry Restricted Funds- Equity		
3515 · Perpetual Endowment Fund-Equity	56,221.00	49,740.00
Total 3500 · Vestry Restricted Funds- Equity	56,221.00	49,740.00
3800 · Opening Bal Equity	253.93	253.93
3900 · Retained Earning-Unrestricted	2,036,924.24	2,043,405.24
Net Income	-24,740.83	-1,591.61
Total Equity	<u>2,071,238.70</u>	<u>2,094,387.92</u>
TOTAL LIABILITIES & EQUITY	<u>2,071,238.69</u>	<u>2,094,637.92</u>

**St. David's Episcopal Church - only CHURCH
C. Profit & Loss Budget Perf. CHURCH
March 2023**

	<u>Mar 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
5000 · Income							
5001 · Donations and Events							
5080 · Pledges	21,187.62	17,560.00	3,627.62	55,352.62	52,670.00	2,682.62	210,710.00
5086 · Given Not Pledged	40.00	500.00	-460.00	840.00	2,500.00	-1,660.00	16,000.00
5070 · Plate	228.00	200.00	28.00	751.00	600.00	151.00	2,325.00
5197 · Birthday Thank You Funds	60.00	25.00	35.00	214.00	75.00	139.00	300.00
5050 · Miscellaneous Donations Income	14.63	310.00	-295.37	1,481.41	730.00	751.41	3,520.00
5216 · Senior Center Income	108.00	0.00	108.00	341.00	0.00	341.00	300.00
5072 · Flowers Income	35.00	0.00	35.00	180.00	0.00	180.00	1,200.00
5095 · Fundraising Events- Income	0.00	0.00	0.00	236.41	0.00	236.41	0.00
5060 · Rent-Outside Organizations Incm	140.00	160.00	-20.00	1,592.00	480.00	1,112.00	2,000.00
5038 · Funerals/Weddings/Baptism Income	0.00	62.00	-62.00	1,302.83	186.00	1,116.83	750.00
5020 · Memorials/Gifts-Income	100.00	250.00	-150.00	797.17	350.00	447.17	1,000.00
Total 5001 · Donations and Events	<u>21,913.25</u>	<u>19,067.00</u>	<u>2,846.25</u>	<u>63,088.44</u>	<u>57,591.00</u>	<u>5,497.44</u>	<u>238,105.00</u>
5002 · Other Revenue							
5096 · Rectory Rent -Income	3,835.00	3,835.00	0.00	11,505.00	11,505.00	0.00	46,020.00
5090 · Preschool Facility/Admin-Income	2,500.00	2,500.00	0.00	7,500.00	7,500.00	0.00	30,000.00
5031 · Preschool Share Bookkeeper INC	1,000.00	1,000.00	0.00	3,000.00	3,000.00	0.00	12,000.00
5030 · Interest & Dividends/ Market	19.51	0.00	19.51	58.22	0.00	58.22	0.00
Total 5002 · Other Revenue	<u>7,354.51</u>	<u>7,335.00</u>	<u>19.51</u>	<u>22,063.22</u>	<u>22,005.00</u>	<u>58.22</u>	<u>88,020.00</u>
Total 5000 · Income	<u>29,267.76</u>	<u>26,402.00</u>	<u>2,865.76</u>	<u>85,151.66</u>	<u>79,596.00</u>	<u>5,555.66</u>	<u>326,125.00</u>
Total Income	<u>29,267.76</u>	<u>26,402.00</u>	<u>2,865.76</u>	<u>85,151.66</u>	<u>79,596.00</u>	<u>5,555.66</u>	<u>326,125.00</u>
Gross Profit	<u>29,267.76</u>	<u>26,402.00</u>	<u>2,865.76</u>	<u>85,151.66</u>	<u>79,596.00</u>	<u>5,555.66</u>	<u>326,125.00</u>
Expense							
6000 · Outward Ministries							
6010 · Diocese Common Life Share (CLS)	3,318.94	3,319.00	-0.06	9,956.82	9,957.00	-0.18	39,828.00
6070 · Parish PASTORAL Needs Expense	0.00	40.00	-40.00	198.24	120.00	78.24	500.00
6016 · Food Pantry Expense	0.00	0.00	0.00	0.00	0.00	0.00	386.85
6017 · Senior Center Expense	51.84	85.00	-33.16	51.84	255.00	-203.16	1,000.00
6050 · Outreach Activities	0.00	250.00	-250.00	500.00	250.00	250.00	500.00
6025 · Gifts out of parish	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
Total 6000 · Outward Ministries	<u>3,370.78</u>	<u>3,694.00</u>	<u>-323.22</u>	<u>10,706.90</u>	<u>11,082.00</u>	<u>-375.10</u>	<u>42,714.85</u>

**St. David's Episcopal Church - only CHURCH
C. Profit & Loss Budget Perf. CHURCH
March 2023**

	<u>Mar 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
6100 · Internal Ministries							
6145 · Advertise / Communications	134.92	85.00	49.92	224.92	255.00	-30.08	1,020.00
6115 · Hospitality/Fellowship Expense	29.99	100.00	-70.01	29.99	300.00	-270.01	1,200.00
6125 · Child Care Expense (Sunday)	0.00	250.00	-250.00	0.00	750.00	-750.00	2,500.00
6126 · Stewardship/Leveraging Expense	0.00	0.00	0.00	0.00	110.00	-110.00	1,500.00
6130 · Parish Development Fund	1,431.88	0.00	1,431.88	1,849.88	2,000.00	-150.12	7,815.00
6140 · Youth & Child Ministries Expens	0.00	250.00	-250.00	0.00	250.00	-250.00	1,000.00
Total 6100 · Internal Ministries	1,596.79	685.00	911.79	2,104.79	3,665.00	-1,560.21	15,035.00
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	12,410.00	12,250.00	160.00	36,969.90	36,750.00	219.90	159,220.00
6255 · Employee Health/Life Insurance	1,279.00	1,310.00	-31.00	3,837.00	3,930.00	-93.00	15,720.00
6261 · Pension	556.79	600.00	-43.21	1,670.41	1,800.00	-129.59	7,200.00
6262 · Payroll Taxes	102.93	630.00	-527.07	1,981.62	1,890.00	91.62	8,200.00
6410 · Worker's Comp. Ins	170.02	85.00	85.02	272.90	255.00	17.90	1,020.00
6260 · Professional Development	0.00	250.00	-250.00	0.00	250.00	-250.00	1,000.00
6360 · Supply Clergy/Sabbatical	0.00	75.00	-75.00	375.00	225.00	150.00	900.00
Total 6200 · Personnel Expenses	14,518.74	15,200.00	-681.26	45,106.83	45,100.00	6.83	193,260.00
Total 6300 · Admin- Salaries	14,518.74	15,200.00	-681.26	45,106.83	45,100.00	6.83	193,260.00
6400 · Administration							
6445 · BANK Fees	1.00	20.00	-19.00	35.75	60.00	-24.25	250.00
6560 · Payroll Expenses	126.82	90.00	36.82	562.08	540.00	22.08	1,440.00
6735 · Liability & Property Insurance	1,018.70	1,100.00	-81.30	3,056.10	3,300.00	-243.90	11,000.00
6480 · Misc. Expense	0.00	50.00	-50.00	0.00	150.00	-150.00	600.00
6441 · Outside Services	121.69	177.00	-55.31	487.31	531.00	-43.69	2,135.00
6430 · Office Supplies	145.32	100.00	45.32	171.20	300.00	-128.80	1,200.00
6425 · Office Equip. & Maintenance	0.00	360.00	-360.00	568.15	1,080.00	-511.85	4,320.00
6420 · Postage	0.00	35.00	-35.00	0.00	105.00	-105.00	525.00
6770 · Internet Provider	100.00	110.00	-10.00	300.00	330.00	-30.00	1,320.00
6755 · Telephone Service	192.27	195.00	-2.73	576.04	585.00	-8.96	2,340.00
8045 · Property Tax	0.00	2,350.00	-2,350.00	55.00	2,405.00	-2,350.00	4,755.00
6415 · Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total 6400 · Administration	1,705.80	4,587.00	-2,881.20	5,811.63	9,386.00	-3,574.37	30,385.00

St. David's Episcopal Church - only CHURCH
C. Profit & Loss Budget Perf. CHURCH
March 2023

	Mar 23	Budget	\$ Over Budget	Jan - Mar 23	YTD Budget	\$ Over Budget	Annual Budget
6500 · Worship & Music							
6525 · Altar Guild Expense	-11.68	52.00	-63.68	64.90	156.00	-91.10	625.00
6530 · Bulletin & Lectionaires	0.00	41.00	-41.00	105.00	123.00	-18.00	500.00
6541 · Flowers Expense	234.00	120.00	114.00	452.94	360.00	92.94	2,000.00
6520 · Liturgical Supplies- Expense	0.00	65.00	-65.00	304.53	195.00	109.53	780.00
6506 · Funerals/Weddings/Baptsms Expns	0.00	25.00	-25.00	1,302.83	75.00	1,227.83	300.00
6515 · Music Expense	411.96	100.00	311.96	740.58	300.00	440.58	1,200.00
6505 · Supply Musician	0.00	100.00	-100.00	0.00	300.00	-300.00	1,200.00
6510 · Piano & Organ Maint.	0.00	63.00	-63.00	0.00	189.00	-189.00	750.00
Total 6500 · Worship & Music	634.28	566.00	68.28	2,970.78	1,698.00	1,272.78	7,355.00
6700 · Building and Property							
6710 · Gas & Electricity	910.76	723.00	187.76	2,400.22	2,169.00	231.22	8,293.15
6705 · Water Expenses	0.00	550.00	-550.00	708.62	1,100.00	-391.38	3,550.00
6715 · Janitor/Cleaning Crew	915.00	915.00	0.00	2,745.00	2,745.00	0.00	10,980.00
6725 · Pest Control	113.00	113.00	0.00	339.00	339.00	0.00	2,143.00
6740 · Trash Collection	154.73	175.00	-20.27	464.19	525.00	-60.81	2,100.00
6760 · Landscape Maintenance	940.00	880.00	60.00	2,840.00	2,640.00	200.00	10,560.00
6730 · Supplies-Janatorial/Campus	161.72	140.00	21.72	252.99	420.00	-167.01	1,700.00
6775 · Alarm Service	215.49	168.00	47.49	494.00	504.00	-10.00	2,016.00
6750 · CHURCH-Repairs/Improvements	1,436.91	1,200.00	236.91	2,156.65	3,600.00	-1,443.35	14,400.00
6765 · PRESCHOOL Repairs/Improvements	23,732.11	150.00	23,582.11	26,302.11	450.00	25,852.11	1,800.00
6752 · RECTORY -Repairs/Improvements	0.00	150.00	-150.00	0.00	450.00	-450.00	1,800.00
Total 6700 · Building and Property	28,579.72	5,164.00	23,415.72	38,702.78	14,942.00	23,760.78	59,342.15
Total Expense	50,406.11	29,896.00	20,510.11	105,403.71	85,873.00	19,530.71	348,092.00
Net Ordinary Income	-21,138.35	-3,494.00	-17,644.35	-20,252.05	-6,277.00	-13,975.05	-21,967.00
Other Income/Expense							
Other Income							
9010 · Extraordinary Income							
9011 · Loan Forgiveness PPPL loan 1	0.00			3,215.32			
Total 9010 · Extraordinary Income	0.00			3,215.32			
Total Other Income	0.00			3,215.32			
Net Other Income	0.00			3,215.32			
Net Income	-21,138.35	-3,494.00	-17,644.35	-17,036.73	-6,277.00	-10,759.73	-21,967.00

St. David's Episcopal Church - Preschool Only
D. Profit & Loss Budget PRESCHOOL Perf.
March 2023

	Mar 23	Budget	\$ Over Budget	Jan - Mar 23	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
5000 · Income							
5100 · Tuition							
5101 · Monthly Tuition	40,390.00	45,725.00	-5,335.00	124,135.00	135,150.00	-11,015.00	616,750.00
5105 · Application Fee	0.00	75.00	-75.00	0.00	175.00	-175.00	300.00
5110 · Registration Fees	0.00	250.00	-250.00	0.00	750.00	-750.00	9,750.00
5115 · Extra Days Payment	105.00	75.00	30.00	210.00	300.00	-90.00	750.00
5170 · School Donations Income	54.64	25.00	29.64	756.43	75.00	681.43	300.00
5130 · Family Discount	-502.00	-502.00	0.00	-1,506.00	-1,506.00	0.00	-6,024.00
5140 · Tuition Assistance	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00
5141 · Employee Discount	-470.00	-1,020.00	550.00	-2,230.00	-3,060.00	830.00	-12,240.00
5125 · Returned Check/Tuitions NSF	0.00	0.00	0.00	0.00	0.00	0.00	95.00
5129 · Unrecoverable Debt Write Off	0.00	0.00	0.00	0.00	0.00	0.00	-1,170.00
571 · PayPal/Credit Card Fees	0.00	20.00	-20.00	0.00	60.00	-60.00	246.00
Total 5100 · Tuition	39,577.64	44,648.00	-5,070.36	121,365.43	131,944.00	-10,578.57	607,757.00
5001 · Donations and Events							
5050 · Miscellaneous Donations Income	0.00	28.00	-28.00	0.00	84.00	-84.00	339.00
Total 5001 · Donations and Events	0.00	28.00	-28.00	0.00	84.00	-84.00	339.00
Total 5000 · Income	39,577.64	44,676.00	-5,098.36	121,365.43	132,028.00	-10,662.57	608,096.00
Total Income	39,577.64	44,676.00	-5,098.36	121,365.43	132,028.00	-10,662.57	608,096.00
Gross Profit	39,577.64	44,676.00	-5,098.36	121,365.43	132,028.00	-10,662.57	608,096.00
Expense							
6100 · Internal Ministries							
6145 · Advertise / Communications	629.91	539.99	89.92	659.89	646.97	12.92	1,508.64
Total 6100 · Internal Ministries	629.91	539.99	89.92	659.89	646.97	12.92	1,508.64
6150 · Preschool Expenses							
6155 · Classroom Supplies	0.00	250.00	-250.00	158.77	650.00	-491.23	3,600.00
6151 · Classroom Equipment	0.00	100.00	-100.00	0.00	300.00	-300.00	1,400.00
6165 · Food Supplies-Preschool	305.52	575.00	-269.48	1,946.17	1,725.00	221.17	7,350.00
6158 · Hygiene/First Aid	190.18	150.00	40.18	366.36	450.00	-83.64	1,800.00
6160 · Playground Equipment	0.00	0.00	0.00	0.00	100.00	-100.00	900.00
Total 6150 · Preschool Expenses	495.70	1,075.00	-579.30	2,471.30	3,225.00	-753.70	15,050.00

St. David's Episcopal Church - Preschool Only
D. Profit & Loss Budget PRESCHOOL Perf.
March 2023

	Mar 23	Budget	\$ Over Budget	Jan - Mar 23	YTD Budget	\$ Over Budget	Annual Budget
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	21,848.96	26,500.00	-4,651.04	70,204.75	79,500.00	-9,295.25	384,600.00
6252 · Substitutes	2,685.10	285.00	2,400.10	9,249.70	1,635.00	7,614.70	4,200.00
6255 · Employee Health/Life Insurance	2,931.76	4,200.00	-1,268.24	8,515.61	12,600.00	-4,084.39	51,900.00
6261 · Pension	1,243.70	1,628.00	-384.30	4,043.03	4,884.00	-840.97	21,164.00
6262 · Payroll Taxes	1,785.65	2,065.00	-279.35	6,530.75	6,195.00	335.75	27,335.00
6410 · Worker's Comp. Ins	1,375.67	406.00	969.67	2,208.17	1,218.00	990.17	4,066.69
6260 · Professional Development	359.00	125.00	234.00	605.26	275.00	330.26	1,400.00
Total 6200 · Personnel Expenses	32,229.84	35,209.00	-2,979.16	101,357.27	106,307.00	-4,949.73	494,665.69
Total 6300 · Admin- Salaries	32,229.84	35,209.00	-2,979.16	101,357.27	106,307.00	-4,949.73	494,665.69
6400 · Administration							
6445 · BANK Fees	0.00	27.00	-27.00	32.74	82.00	-49.26	325.00
6560 · Payroll Expenses	176.77	170.00	6.77	735.36	510.00	225.36	2,160.00
6735 · Liability & Property Insurance	679.13	728.00	-48.87	2,037.39	2,184.00	-146.61	7,286.00
6441 · Outside Services	0.00	0.00	0.00	85.28	0.00	85.28	0.00
6430 · Office Supplies	236.05	108.00	128.05	426.09	216.00	210.09	1,300.00
6425 · Office Equip. & Maintenance	0.00	25.00	-25.00	0.00	75.00	-75.00	300.00
6770 · Internet Provider	99.99	99.99	0.00	299.97	299.97	0.00	1,299.87
6755 · Telephone Service	85.00	85.00	0.00	255.00	255.00	0.00	1,020.00
6272 · Preschool Share Bookkeeper EXPN	1,000.00	1,000.00	0.00	3,000.00	3,000.00	0.00	12,000.00
6790 · Preschool Facility/Ad- rnt EXPN	2,500.00	2,500.00	0.00	7,500.00	7,500.00	0.00	30,000.00
6415 · Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	850.00
6451 · Memberships & Subscriptions	5.43	0.00	5.43	16.35	25.00	-8.65	375.00
Total 6400 · Administration	4,782.37	4,742.99	39.38	14,388.18	14,146.97	241.21	56,915.87
6700 · Building and Property							
6710 · Gas & Electricity	910.76	690.00	220.76	2,400.22	2,070.00	330.22	8,276.90
6705 · Water Expenses	0.00	500.00	-500.00	708.62	1,000.00	-291.38	3,600.00
6715 · Janitor/Cleaning Crew	1,840.35	1,413.00	427.35	4,666.35	4,239.00	427.35	16,959.00
6725 · Pest Control	130.00	130.00	0.00	390.00	390.00	0.00	1,560.00
6740 · Trash Collection	154.73	101.00	53.73	464.19	303.00	161.19	1,220.76
6730 · Supplies-Janatorial/Campus	199.36	220.00	-20.64	645.87	660.00	-14.13	2,640.00
6775 · Alarm Service	215.49	250.00	-34.51	493.99	500.00	-6.01	1,750.00
6765 · PRESCHOOL Repairs/Improvements	0.00	100.00	-100.00	423.65	200.00	223.65	2,200.00
Total 6700 · Building and Property	3,450.69	3,404.00	46.69	10,192.89	9,362.00	830.89	38,206.66
Total Expense	41,588.51	44,970.98	-3,382.47	129,069.53	133,687.94	-4,618.41	606,346.86
Net Ordinary Income	-2,010.87	-294.98	-1,715.89	-7,704.10	-1,659.94	-6,044.16	1,749.14
Net Income	-2,010.87	-294.98	-1,715.89	-7,704.10	-1,659.94	-6,044.16	1,749.14

F. Profit & Loss Budget Performance Church & Preschool

March 2023

	Mar 23	Budget	\$ Over Bud...	Jan - Mar 23	YTD Budget	\$ Over Bud...	Annual Bud...
Ordinary Income/Expense							
Income							
5000 · Income							
5100 · Tuition							
5101 · Monthly Tuition	40,390.00	45,725.00	-5,335.00	124,135.00	135,150.00	-11,015.00	616,750.00
5105 · Application Fee	0.00	75.00	-75.00	0.00	175.00	-175.00	300.00
5110 · Registration Fees	0.00	250.00	-250.00	0.00	750.00	-750.00	9,750.00
5115 · Extra Days Payment	105.00	75.00	30.00	210.00	300.00	-90.00	750.00
5170 · School Donations Income	54.64	25.00	29.64	756.43	75.00	681.43	300.00
5130 · Family Discount	-502.00	-502.00	0.00	-1,506.00	-1,506.00	0.00	-6,024.00
5140 · Tuition Assistance	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00
5141 · Employee Discount	-470.00	-1,020.00	550.00	-2,230.00	-3,060.00	830.00	-12,240.00
5125 · Returned Check/Tuitions NSF	0.00	0.00	0.00	0.00	0.00	0.00	95.00
5129 · Unrecoverable Debt Write Off	0.00	0.00	0.00	0.00	0.00	0.00	-1,170.00
571 · PayPal/Credit Card Fees	0.00	20.00	-20.00	0.00	60.00	-60.00	246.00
Total 5100 · Tuition	39,577.64	44,648.00	-5,070.36	121,365.43	131,944.00	-10,578.57	607,757.00
5001 · Donations and Events							
5080 · Pledges	21,187.62	17,560.00	3,627.62	55,352.62	52,670.00	2,682.62	210,710.00
5086 · Given Not Pledged	40.00	500.00	-460.00	840.00	2,500.00	-1,660.00	16,000.00
5070 · Plate	228.00	200.00	28.00	751.00	600.00	151.00	2,325.00
5197 · Birthday Thank You Funds	60.00	25.00	35.00	214.00	75.00	139.00	300.00
5050 · Miscellaneous Donations Income	14.63	338.00	-323.37	1,481.41	814.00	667.41	3,859.00
5216 · Senior Center Income	108.00	0.00	108.00	341.00	0.00	341.00	300.00
5072 · Flowers Income	35.00	0.00	35.00	180.00	0.00	180.00	1,200.00
5095 · Fundraising Events- Income	0.00	0.00	0.00	236.41	0.00	236.41	0.00
5060 · Rent-Outside Organizations Incm	140.00	160.00	-20.00	1,592.00	480.00	1,112.00	2,000.00
5038 · Funerals/Weddings/Baptism Income	0.00	62.00	-62.00	1,302.83	186.00	1,116.83	750.00
5020 · Memorials/Gifts-Income	100.00	250.00	-150.00	797.17	350.00	447.17	1,000.00
Total 5001 · Donations and Events	21,913.25	19,095.00	2,818.25	63,088.44	57,675.00	5,413.44	238,444.00
5002 · Other Revenue							
5096 · Rectory Rent -Income	3,835.00	3,835.00	0.00	11,505.00	11,505.00	0.00	46,020.00
5090 · Preschool Facility/Admin-Income	2,500.00	2,500.00	0.00	7,500.00	7,500.00	0.00	30,000.00
5031 · Preschool Share Bookkeeper INC	1,000.00	1,000.00	0.00	3,000.00	3,000.00	0.00	12,000.00
5030 · Interest & Dividends/ Market	19.51	0.00	19.51	58.22	0.00	58.22	0.00
Total 5002 · Other Revenue	7,354.51	7,335.00	19.51	22,063.22	22,005.00	58.22	88,020.00
Total 5000 · Income	68,845.40	71,078.00	-2,232.60	206,517.09	211,624.00	-5,106.91	934,221.00
Total Income	68,845.40	71,078.00	-2,232.60	206,517.09	211,624.00	-5,106.91	934,221.00
Gross Profit	68,845.40	71,078.00	-2,232.60	206,517.09	211,624.00	-5,106.91	934,221.00

F. Profit & Loss Budget Performance Church & Preschool

March 2023

	Mar 23	Budget	\$ Over Bud...	Jan - Mar 23	YTD Budget	\$ Over Bud...	Annual Bud...
Expense							
6000 · Outward Ministries							
6010 · Diocese Common Life Share (CLS)	3,318.94	3,319.00	-0.06	9,956.82	9,957.00	-0.18	39,828.00
6070 · Parish PASTORAL Needs Expense	0.00	40.00	-40.00	198.24	120.00	78.24	500.00
6016 · Food Pantry Expense	0.00	0.00	0.00	0.00	0.00	0.00	386.85
6017 · Senior Center Expense	51.84	85.00	-33.16	51.84	255.00	-203.16	1,000.00
6050 · Outreach Activities	0.00	250.00	-250.00	500.00	250.00	250.00	500.00
6025 · Gifts out of parish	0.00	0.00	0.00	0.00	500.00	-500.00	500.00
Total 6000 · Outward Ministries	3,370.78	3,694.00	-323.22	10,706.90	11,082.00	-375.10	42,714.85
6100 · Internal Ministries							
6145 · Advertise / Communications	764.83	624.99	139.84	884.81	901.97	-17.16	2,528.64
6115 · Hospitality/Fellowship Expense	29.99	100.00	-70.01	29.99	300.00	-270.01	1,200.00
6125 · Child Care Expense (Sunday)	0.00	250.00	-250.00	0.00	750.00	-750.00	2,500.00
6126 · Stewardship/Leveraging Expense	0.00	0.00	0.00	0.00	110.00	-110.00	1,500.00
6130 · Parish Development Fund	1,431.88	0.00	1,431.88	1,849.88	2,000.00	-150.12	7,815.00
6140 · Youth & Child Ministries Expens	0.00	250.00	-250.00	0.00	250.00	-250.00	1,000.00
Total 6100 · Internal Ministries	2,226.70	1,224.99	1,001.71	2,764.68	4,311.97	-1,547.29	16,543.64
6150 · Preschool Expenses							
6155 · Classroom Supplies	0.00	250.00	-250.00	158.77	650.00	-491.23	3,600.00
6151 · Classroom Equipment	0.00	100.00	-100.00	0.00	300.00	-300.00	1,400.00
6165 · Food Supplies-Preschool	305.52	575.00	-269.48	1,946.17	1,725.00	221.17	7,350.00
6158 · Hygiene/First Aid	190.18	150.00	40.18	366.36	450.00	-83.64	1,800.00
6160 · Playground Equipment	0.00	0.00	0.00	0.00	100.00	-100.00	900.00
Total 6150 · Preschool Expenses	495.70	1,075.00	-579.30	2,471.30	3,225.00	-753.70	15,050.00
6300 · Admin- Salaries							
6200 · Personnel Expenses							
6202 · Salaries & Wages	34,258.96	38,750.00	-4,491.04	107,174.65	116,250.00	-9,075.35	543,820.00
6252 · Substitutes	2,685.10	285.00	2,400.10	9,249.70	1,635.00	7,614.70	4,200.00
6255 · Employee Health/Life Insurance	4,210.76	5,510.00	-1,299.24	12,352.61	16,530.00	-4,177.39	67,620.00
6261 · Pension	1,800.49	2,228.00	-427.51	5,713.44	6,684.00	-970.56	28,364.00
6262 · Payroll Taxes	1,888.58	2,695.00	-806.42	8,512.37	8,085.00	427.37	35,535.00
6410 · Worker's Comp. Ins	1,545.69	491.00	1,054.69	2,481.07	1,473.00	1,008.07	5,086.69
6260 · Professional Development	359.00	375.00	-16.00	605.26	525.00	80.26	2,400.00
6360 · Supply Clergy/Sabbatical	0.00	75.00	-75.00	375.00	225.00	150.00	900.00
Total 6200 · Personnel Expenses	46,748.58	50,409.00	-3,660.42	146,464.10	151,407.00	-4,942.90	687,925.69
Total 6300 · Admin- Salaries	46,748.58	50,409.00	-3,660.42	146,464.10	151,407.00	-4,942.90	687,925.69

F. Profit & Loss Budget Performance Church & Preschool

04/03/23

March 2023

Accrual Basis

	Mar 23	Budget	\$ Over Bud...	Jan - Mar 23	YTD Budget	\$ Over Bud...	Annual Bud...
6400 · Administration							
6445 · BANK Fees	1.00	47.00	-46.00	68.49	142.00	-73.51	575.00
6560 · Payroll Expenses	303.59	260.00	43.59	1,297.44	1,050.00	247.44	3,600.00
6735 · Liability & Property Insurance	1,697.83	1,828.00	-130.17	5,093.49	5,484.00	-390.51	18,286.00
6480 · Misc. Expense	0.00	50.00	-50.00	0.00	150.00	-150.00	600.00
6441 · Outside Services	121.69	177.00	-55.31	572.59	531.00	41.59	2,135.00
6430 · Office Supplies	381.37	208.00	173.37	597.29	516.00	81.29	2,500.00
6425 · Office Equip. & Maintenance	0.00	385.00	-385.00	568.15	1,155.00	-586.85	4,620.00
6420 · Postage	0.00	35.00	-35.00	0.00	105.00	-105.00	525.00
6770 · Internet Provider	199.99	209.99	-10.00	599.97	629.97	-30.00	2,619.87
6755 · Telephone Service	277.27	280.00	-2.73	831.04	840.00	-8.96	3,360.00
6272 · Preschool Share Bookkeeper EXPN	1,000.00	1,000.00	0.00	3,000.00	3,000.00	0.00	12,000.00
6790 · Preschool Facility/Ad- rnt EXPN	2,500.00	2,500.00	0.00	7,500.00	7,500.00	0.00	30,000.00
8045 · Property Tax	0.00	2,350.00	-2,350.00	55.00	2,405.00	-2,350.00	4,755.00
6415 · Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00
6451 · Memberships & Subscriptions	5.43	0.00	5.43	16.35	25.00	-8.65	375.00
Total 6400 · Administration	6,488.17	9,329.99	-2,841.82	20,199.81	23,532.97	-3,333.16	87,300.87
6500 · Worship & Music							
6525 · Altar Guild Expense	-11.68	52.00	-63.68	64.90	156.00	-91.10	625.00
6530 · Bulletin & Lectionaires	0.00	41.00	-41.00	105.00	123.00	-18.00	500.00
6541 · Flowers Expense	234.00	120.00	114.00	452.94	360.00	92.94	2,000.00
6520 · Liturgical Supplies- Expense	0.00	65.00	-65.00	304.53	195.00	109.53	780.00
6506 · Funerals/Weddings/Baptsms Expns	0.00	25.00	-25.00	1,302.83	75.00	1,227.83	300.00
6515 · Music Expense	411.96	100.00	311.96	740.58	300.00	440.58	1,200.00
6505 · Supply Musician	0.00	100.00	-100.00	0.00	300.00	-300.00	1,200.00
6510 · Piano & Organ Maint.	0.00	63.00	-63.00	0.00	189.00	-189.00	750.00
Total 6500 · Worship & Music	634.28	566.00	68.28	2,970.78	1,698.00	1,272.78	7,355.00
6700 · Building and Property							
6710 · Gas & Electricity	1,821.52	1,413.00	408.52	4,800.44	4,239.00	561.44	16,570.05
6705 · Water Expenses	0.00	1,050.00	-1,050.00	1,417.24	2,100.00	-682.76	7,150.00
6715 · Janitor/Cleaning Crew	2,755.35	2,328.00	427.35	7,411.35	6,984.00	427.35	27,939.00
6725 · Pest Control	243.00	243.00	0.00	729.00	729.00	0.00	3,703.00
6740 · Trash Collection	309.46	276.00	33.46	928.38	828.00	100.38	3,320.76
6760 · Landscape Maintenance	940.00	880.00	60.00	2,840.00	2,640.00	200.00	10,560.00
6730 · Supplies-Janatorial/Campus	361.08	360.00	1.08	898.86	1,080.00	-181.14	4,340.00
6775 · Alarm Service	430.98	418.00	12.98	987.99	1,004.00	-16.01	3,766.00
6750 · CHURCH-Repairs/Improvements	1,436.91	1,200.00	236.91	2,156.65	3,600.00	-1,443.35	14,400.00
6765 · PRESCHOOL Repairs/Improvements	23,732.11	250.00	23,482.11	26,725.76	650.00	26,075.76	4,000.00
6752 · RECTORY -Repairs/Improvements	0.00	150.00	-150.00	0.00	450.00	-450.00	1,800.00
Total 6700 · Building and Property	32,030.41	8,568.00	23,462.41	48,895.67	24,304.00	24,591.67	97,548.81
Total Expense	91,994.62	74,866.98	17,127.64	234,473.24	219,560.94	14,912.30	954,438.86
Net Ordinary Income	-23,149.22	-3,788.98	-19,360.24	-27,956.15	-7,936.94	-20,019.21	-20,217.86

F. Profit & Loss Budget Performance Church & Preschool

March 2023

	Mar 23	Budget	\$ Over Bud...	Jan - Mar 23	YTD Budget	\$ Over Bud...	Annual Bud...
Other Income/Expense							
Other Income							
9010 · Extraordinary Income				3,215.32			
9011 · Loan Forgiveness PPPL loan 1	0.00						
Total 9010 · Extraordinary Income	0.00			3,215.32			
Total Other Income	0.00			3,215.32			
Net Other Income	0.00			3,215.32			
Net Income	-23,149.22	-3,788.98	-19,360.24	-24,740.83	-7,936.94	-16,803.89	-20,217.86

St. David's Monthly Ministry Report to Vestry

Date: April , 2023

Name of Ministry: Preschool

Chair: Karen Garcia-Preschool Director

Informational Matters: (No Action Needed)

Fiscal Update:

- March's P & L shows a net income of approximately **-\$2,010.87** for the preschool. This is only about \$300 from our goal for the month!
- We will continue to monitor our expenses while we work to increase our revenue over the next several months.

Other Updates:

- The required lead water testing was completed on 3/7/23. We got the results back and while we do have some lead detected we are in a range that is not going to deem us toxic. I am still exploring options to help reduce potential lead exposure from drinking water.
- We moved back into our downstairs classrooms and into Room 6 on March 31st and it took over 75 people hours to complete the basic furniture and equipment move. These moves take an enormous amount of physical energy and all of our teaching staff and Dave worked 8-12 hours or more on this project. We also hired a task rabbit mover for approximately 4 hours who helped Dave move all the large equipment.
- We held an Easter Celebration & Egg Hunt for our students the Wednesday before Easter and it was enjoyed by all.
- It is student recruitment and re-enrollment season and that along with hiring are my top priorities for the next month.

Action Items: (None)

Wants/needs/prayers:

Pray that we discern our way forward in how we will express our love, how we will serve our neighbors, and that the right new team members and families to join our community will be sought and revealed.



Kingston searches for eggs!



Maverick and Remy make pudding.

Service & Justice Report to Vestry for April 11, 2023

1. **ECS Gala Gift Basket:** We have a good start to the basket but we'd like to get a few more things donated. Here is the list which has been in the Weekly Time and the Gospel. If any Vestry members would like to contribute something (besides Joy Wolf who has already done so!), that would be great! We have one gift card from Barnes & Noble, one more might be nice. And it would be fun to have the Booklover's T-shirt OR a couple of more books.

St. David's Gift Basket for ECS Gala on May 13

We are coming along well with donations for our Booklover's Basket for Sharing. Instead of a SignUp Genius, here is a list of other items we are seeking to fill up the basket **by April 15:**

Gift cards to Bookstar, Barnes & Noble or other local bookstore

Booklover's T-shirt size Large (Try this link <https://a.co/d/aXqaiOm>)

Books for different ages of grandchildren such as:

- **Children's:**

[The Tree Lady](#) by Hopkins (book about Kate Sessions)

[Farmhouse](#) by Sophie Blackall

[Chester van Chime Who Forgot How to Rhyme](#)

[The Three Billy Goats Gruff](#) by Jon Klassen (updated classic)

OR classics like Goodnight, Moon; Charlotte's Web; The Lion, the Witch and the Wardrobe; Where the Wild things Are; Make Way for Ducklings; The Napping House

- **Young Adult:**

[Violet Made of Thorns](#) by Gina Chen

[Legendborn](#)

[Hollow Fires](#) by Samira Ahmed

OR John Grisham's series Theodore Boone (Kid Lawyer)

- **AND/OR** if you have a favorite book that you've read recently that you think a grandparent might enjoy for him/herself! **Let Debby Park know what you'd like to donate (so that we don't get duplicates)** at rayandeb@gmail.com or 858-220-8207 and THANKS!

2. **FYI: We will be doing a Blessings in a Bag on Sunday, May 21.**



EDSD

Monthly Operational Report COURAGEOUS LOVE

Your Name (Person submitting report) Loral Priest

Your Email loralp@earthlink.net

Church Name and City St Davids San Diego

Name of Clergy Susan Astarita

Date of Report 03-15-2023

Attendance

0	1	2	3
#	Item	This Month	Same Month Last Year
1	Total Attendance	166 total monthly attendance	Online services due to Covid with 67 live views for the month
2	Child & Youth Form.	Sunday school in person and online from 9:30 to 10:10, Girl scout troops (2) meet monthly Play Ball a weekly Preschool group Tutoring from Longfellow School	

		<p>on M,T, W,Th Children's Sunday 2/12 with children's sermon</p>	
3	Adult Formation	<p>Weekly Senior Center meeting both at church and for outings</p> <p>2/5 Jason Evans is Canon for Mission for the Episcopal Diocese of San Diego preached and led several parish members on a blessing tour of our campus and into the neighborhood.</p> <p>2/19 Sermon by The Rev. Dr. John Koenig Teaching Sermon How We Received Our New Testament</p> <p>Shrove Tuesday Pancake Supper.</p> <p>Ash Wednesday 7am and noon services and also Ashes To Go to 33 people</p> <p>Holden Evening Prayer Mondays in Lent February 27- March 27 5:30 p.m.-6:00</p>	
4	Newcomers	<p>Visitors 2/12 (2) 2/21 20 for Ash wednesday</p>	

5	Special Event		
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Upcoming events special to the congregation

St. David’s Day celebration on March 5, 2023 with Special church service followed by a festival with Preschool families.
 Wednesdays in Lent, Bible study “Signs of Life – Nurturing Spiritual Growth in your Church” by Jay Sidebotham led by Mother Susan, followed by Lay led Stations of the Cross, followed by Gather together at The Pub
 DOK Quiet Day – March 25, 8 am -2 pm in Ed Ctr, 11:30 am – noon in Sanctuary

Comments, including Pastoral, Financial, Facilities, Personnel, and anything else:

The water seepage damage repairs continue in the basement Preschool rooms. In February (2) layers of flooring were removed. The asbestos glue was removed (with county fully notified) and the air testing showed no evidence of remaining asbestos. (2 pictures below show the work in progress). The classrooms are still operating upstairs in the Mission Center. The move back to the basement rooms is pending completion of painting, repair/replace ceiling fans, and change to LED lighting.

Please attach the required financial statements.

[02.23-A.-Profit-&-Loss-by-CLASS.pdf](#)
[02.23-B.-Balance-Sheet-Church-&-Preschool.pdf](#)
[02.23-C.-Profit-&-Loss-Budget-Perf-CHURCH.pdf](#)
[02.23-D.-Profit-&-Loss-Budget-Perf-PRESCHOOL.pdf](#)
[02.23-E-Profit-&-Loss-by-MONTH Ch&Pr.pdf](#)
[02.23-F.-Profit-&-Loss-Budget-Perf-Ch&PS.pdf](#)
[PXL_20230225_172621584.jpg](#)
[PXL_20230301_022911851.jpg](#)

Signature

St. David's Facilities Ministry – Meeting Agenda

Meeting 1, March 28, 2023 6:30-8:30 pm

1. **Introductions and opening prayer** by Chair - David Priest.

Attendance: David Priest, Loral Priest, Craig Winder, Anne Kellett, Debby Park, and Joy Wolf

This going back-and-forth apart Steve and Elaine Turnbull out of town, Jane had previous appointment, Mother Susan unable to attend

2. **RESPECT Reviewed**

R = take **RESPONSIBILITY** for what you say and feel without blaming others.

E = use **EMPATHETIC** listening.

S = be **SENSITIVE** to differences in communication styles.

P = **PONDER** what you hear and feel before you speak

E = **EXAMINE** your own assumptions and perceptions

C = share **CONSTRUCTIVELY** to uphold the wellbeing of the people and the community.

T = **TRUST** ambiguity because we are NOT here to debate who is right or wrong.

Raise hand if you want to speak. Use Active Listening. Do Not Interrupt.

3. **Bible verse reflection** – Matthew 7:24-27. This house will not fall and this group will not fail.

4. **Purpose of the ministry.** Loral is the Vestry Representative , Joy will take the notes

- a. Standing Committee Approved projects
- b. Other projects
- c. Ongoing Maintenance Schedule development- Dave Holland, Facilities Caretaker, will work on creating the schedule for annual maintenance projects with the Ministry input.

5. **Mutual Ministry Review:**

- a. Review Facilities Maintenance Mission Statement - is it correct and usable as is or needs editing?
- b. Review comments from MMR and discuss.
- c. Using the attached guidelines – *Need to come up with a job description for this ministry, including the Wellness portion.*

6. **Project list review.**

- 1) HVAC- Sanctuary/Admin Bldg/Education Bldg. \$150,000

David has completed a lot of background work on the church/office project. **David** would agree to continue to work on this project. Hasn't done work on Education Bldg. David follow up with Jane for the information/companies that she worked with previously.

For church and offices, David has created a draft sheet of the spaces and is giving this to a mechanical engineer so we can have drawings to go to the city for permits. We will also need roofing bids for the portion of the church where the equipment will go. Loral will reach out to Diocese to see if there are any contractors who have done HVAC for other parishes.

2) Solar Installation to power campus- \$150,000 – one bid received **Joy** is taking the lead

3) Painting facility - \$20K- We will identify areas for painting – all wooden areas/ metal gutters need to be replaced. David will use his drawing to show wood locations.

Anne and others will identify painting contractors to invite to bid on projects

4) Replacing Skylights covering - \$25K – Skylight material multi-wall polycarbonate.

Options – a. Replace with bubble skylights b. replace with multi-wall polycarbonate c. glass windows. **Anne** has a contractor and is willing to shepherd this project

Window gaskets in library need to be replaced as well.

David may call roofing company to verify the drain is functioning after their work.

5) Sanctuary Sound System – 10K – **John Mark Harris** overseeing this project- David to follow up with John Mark Harris on get an update on this project.

7. Preschool Water Damage Remediation- almost completed

a. Construction

i. Flooring and base complete – floors waterproofed – walls painted

ii. Lighting change to LED in progress downstairs.

iii. New ceiling fans being installed downstairs.

iv. Identify needed upgrades in upstairs rooms, Room 6 and office.

b. Preschool Moves Back to Lower Classrooms March 31

c. Grant Application- Anne working on Grant from the Diocese to cover \$20K of expenses

d. \$31K total expenses for all the repairs and remediation

8. Courtyard Drainage Improvements – not started - David

9. Parking Lot Lighting – In progress – David

Milton Street and July Street

Lower DG Parking – Lighting and Grading

Total cost about \$2000

\$850 for replacement LED bulbs (done)

\$100 for replacement sockets (done)

~\$400 for electrician Denis Jorstad (2 lights)

\$350 for electrician Point Loma Electric (1 light)

\$400 for electrician TBD (5 lights)

10. AT&T Cell Tower – In progress – Jane working on this

- e. Design- consulting with Rob Quigley
- f. Contract Negotiation
- g. Review Construction Documents
- h. Construction

11. Lights not working in office bathroom/hallway – Dave Holland, may need electrician

12. Other Projects, not part of Standing Committee Approval

Not started, not in order of priority

1) Repair and paint fence at trash area

- a. Part of painting contract?
- b. Trim vines – Ivan?
- c. Repair and painting - Dave Holland?

2) Landscape Planting Improvements

- d. Design
 - i. Milton Street
 - ii. July Street
- e. Cost and identify funding source
- f. Bids or Volunteer Labor
- g. Construction

3) Interior Lighting Upgrades

- h. David Priest has some bulbs, rent ladder
- i. Change bulbs to LED in church? Some are done.
- j. Cost and identify funding source

4) Exterior Lighting Repairs – Ongoing, Dave Holland

- k. Bollards near library
- l. Lights not working on exterior wall of Mission Center
- m. Cost and identify funding source

5) Gutter Repair and Replacement on Church

- n. Measure existing gutters
- o. Find contractor
- p. Cost and identify funding source

6) Concrete Paver Repair – Exterior

- q. One bid received in 2022

7) Lower Gravel Parking Lot Grading

- r. One bid received in 2022
- 8) Education Building upstairs bathroom remodel.
- s. Several preliminary designs done
 - t. Find contractor
 - u. Cost and identify funding source
- 9) Education Building upstairs classroom flooring and lighting.
- v. Use same flooring as other upstairs or downstairs rooms
 - w. Cost and identify funding source
- 10) Preschool classroom new drapes or shades.
- x. Design – list options, make choice
 - y. Cost and identify funding source
- 11) Fix signs at July Street and Milton Street to show correct service time
- z. Temporary fix is done.
- 12) Possible skylight leaks at Mission Center
- aa. Has not leaked recently.
- 13) Re-stain labyrinth, has faded over time
- 14) Tree on lower part of property – is of concern to a neighbor

13. **Communications**- Idea to post the Notes in the display area for people to review during Coffee Hour

14. **Authority** – Only vestry can approve expenditures.

Next Meeting Tuesday April 25, 2023 6:30 pm

15. **Closing Prayer**

FOR REVIEW/EDIT

Facilities Ministry Job Description

3.28.23

Position Title: Facilities Ministry Team

Purpose: Mission of Facilities Ministry is to TEXT from MMR form

Responsibilities: Meet monthly to review/discuss/oversee the maintenance of the St. David's campus

Qualifications: Some knowledge of St. David's campus and a willingness to oversee projects and/or

Ministry Location: on campus

Time Commitment: One meeting per month – additional hours as required per specific projects

Wellness Plan: During annual ministry review, ministry members renew their commitment or decide to take a day off.

St. David's Church Preschool Water Damage Expenses								
Item Description	Vendor		Proposal Cost	Completion Date		Property Grant	Parish Funding	
REMEDICATION & MOVING								
remediation water damage Rooms 2&3	Thuro-Dry	On preferred vendor list	\$1,675.00	2/1/2023		\$1,675.00		\$1,675.00
Remove flooring Rooms 1&4	Thuro-Dry	On preferred vendor list	\$300.00	2/10/2023		\$300.00		\$300.00
Storage Pod			\$507.14	2/10/2023		\$507.14		\$507.14
Furniture moved to temp location	Task Rabbit		\$258.55	2/10/2023		\$258.55		\$258.55
	Dave Holland, Sexton		\$90.00	2/10/2023		\$90.00		\$90.00
	Teachers time		\$123.00	2/10/2023		\$123.00		\$123.00
ABATEMENT & WATER PROOFING								
hazardous abatement service	Casper Company	Bid accepted	\$7,500.00	2/18/2023		\$7,500.00	\$3,750.00	\$3,750.00
	P-W Stephens Env. Inc.	Bid rejected	\$12,516.00					
Grinding to prep for waterproofing of wall seam	Casper Company	Add on due to conditions	\$500.00	2/18/2023		\$500.00	\$500.00	
Air testing for asbestos	Western Environmental Services	Add on due to conditions	\$895.00	2/21/2023		\$895.00	\$895.00	
Concrete patching material	Sunshine Supply Company		\$268.47	2/20/2023		\$268.47		7 d
Waterproofing of wall seam	Dave Holland, Sexton		\$100.00	2/20/2023		\$100.00		\$100.00
Moisture barrier coating for floors	KMH Flooring	Add on due to conditions	\$2,245.60	2/29/2023		\$2,245.60	\$2,245.60	
NEW FLOORING								

Material for flooring, and vinyl cove base	Prosource Wholesale Flooring	Bid accepted due to material in stock and delivery	\$6,991.19	2/22/2023	\$6,991.19	\$6,991.19		
	Coles Fine Flooring	Bid rejected	\$9,704.71					
	Wurts Carpet Outlet	Bid rejected	\$5,631.31					
Installation of new flooring	KMH Flooring	Bid accepted due to immediate availability	\$6,141.60	3/3/2023	\$6,141.60	\$6,141.60		
	Dan Franco	verbal bid rejected	\$12,000.00					
	Omar Herrera	Bid rejected due to installation date	\$5,910.00					
Post installation Mold assessment & moisture testing	Western Environmental Services	Add on due to conditions	\$1,309.50	3/19/2023	\$1,309.50		\$1,309.50	
New energy efficient ceiling fans	Home depot	Add on due to conditions	\$542.59	3/21/2023	\$542.59		\$542.59	
1 flat panel LED fixture	CED Industrial & Light	Add on due to conditions	\$107.75	3/29/2023	\$107.75		\$107.75	
New LED bulbs for existing lighting fixtures	Home depot	Add on due to conditions	\$300.00	3/29/2023	\$300.00		\$300.00	
replacement of new LED bulbs for	Task Rabbit	Add on due to conditions	\$591.50	3/29/2023	\$591.50		\$591.50	
Move furniture back	Task Rabbit	Estimate	\$300.00	3/31/2023	\$300.00		\$300.00	
	Dave Holland, Sexton		\$100.00	3/31/2023	\$100.00		\$100.00	
Sidewalk paint	Sherwin Williams		\$228.79	3/11/2023	\$228.79			9d
Replacing safety grips on stairs		Estimate	\$100.00		\$100.00		\$100.00	
Replace 20 curtain rods	Amazon		\$366.20	3/19/2023	\$366.20		\$366.20	
TOTAL					\$31,541.88	\$20,523.39	\$10,552.29	

