

**St. David's Church and Preschool Vestry Meeting Minutes – Draft
December 19, 2023**

*The Mission of St. David's is to follow Jesus, loving our neighbors as ourselves,
without exception.*

Plans in Progress with God's Wisdom

6:15-6:30 gathering/sharing time
6:30 Meeting Starts

Fr. Kirby Smith, Interim Priest in Charge and Vestry Chair; Elaine Turnbull (1/26), Rector's Warden; Anne Kellett (1/26), People's Warden; Vicki Greco (1/24); Loral Priest (1/24), APP Team member; Kathleen Hoot (1/25); Bill Blakeslee (1/26); Jane Krikorian (1/25), Treasurer; Joy Wolf (1/24); and Kathy Winder (1/25).

Guests: Jan Romerdahl, APP Team member; Equilla Luke, APP Team member; the Rev. Nancy Holland, Deacon; David Priest, Head of Property Committee.

Vestry Clerk: Chris Timmins

A. Opening

1. Welcome/Call to Order **6:34 PM** – Fr. Kirby
2. Welcome Guests
3. Opening Prayer – Joy Wolf

B. Old Business

1. **Motion to Approve** November 21, 2023 Minutes
2. Approve Consent Agenda: Read and review all documents in the Vestry Google Doc. Any items that need discussion or clarification must be removed from consent and added to New Business Agenda.
 - i. Rector PIC – no report
 - ii. Rector's Warden – no report
 - iii. People's Warden – no report
 - iv. Treasurer – report submitted.
 - v. Preschool – report submitted.
 - vi. Music Director – no report
 - vii. Service & Justice – report submitted.
3. **Motion** to approve the consent agenda. **MSP**
4. **Verbal Reports not in Consent Agenda**
 - i. Vestry Liaison reports:
 1. Vestry – Elaine Turnbull

2. Facilities – Loral Priest
 - a. Property report Drain issues explained and investigation in progress – David Priest
 - b. Estimates for Termite work MC – in progress, the church will be tented the last week of December.
 - c. Trellis repair -- getting bids still in progress.
 3. Worship – Fr Kirby/Vicki Greco – headsets available and have been used successfully. Some discussion about cleaning/sanitizing.
 4. Christian Formation – Kathleen Hoot
 5. Congregational Life – Kathy Winder
 6. Action Plan Teams – Joy Wolf – all teams have met.
 7. Communications – Bill Blakeslee
 8. Congregational Development – Anne Kellett
5. **Motion to Adopt** the Vestry Approved Amended and Restated St. David's Bylaws October 11, 2023 -Approved by Standing Committee November 2023 **MSP**
6. **APP Team** – Jan Romerdahl, Equilla Luke, Loral Priest – Next Meeting is Dec. 20
7. **Monthly Finance Report** – Jane Krikorian
- i. \$10,000 Transferred to ECF Account.
 - ii. Endowment Funds Combined
 - iii. **Motion to Transfer** the final \$4,525 of the \$6,525 donations to the Don Searls Memorial Fund from the Operating Account to the Dodge & Cox account. These donations were made at the Don Searles Memorial Service in April of 2023. \$250 a month was being invested totaling \$2,000 (May – Dec.) leaving \$4,525 for final transfer. **MSP**
 - iv. **Motion to Approve** 2024 Budget **MSP**
 - v. K-House rental update – rent was increased to \$4000. Inspection went well and moisture under the kitchen sink is being investigated.
 - vi. Kidders Matthews update – there is a church interested in renting our space.
8. **Priest and Deacon pastoral bank accounts**
- i. Both accounts are set up.
 1. B of A \$1147 Pastoral for Priest in Charge
 2. 1st Citizens \$ 697 Pastoral for Deacon
9. **Scorey Bequest Survey Results**
- i. Forum 12/10 – survey results were posted on wall for final comments.
 - ii. Second Opportunity 12/17
 - iii. Vestry will review and January meeting.

C. New Business

1. **Motion to Approve Contribution to Diocese Courageous Love Campaign:**
Parish Contribution – \$2400 to be paid over 3 years (\$800 per year) **MSP**

2. Motion to Approve Graphic Design:

Anne Kellett presented new St. David's logo, color palette and font styles for future marketing. **MSP**

3. Motion to Approve 85" TV:

- i. Purchase and install (for Annual Meeting, Jan 28) 85" TV, Sound Bar and Wall mount.
- ii. \$500 donations have already been made; additional donations will be solicited. **MSP**

4. Update on Emergency Procedure Plan:

- i. Woolery's will review the Emergency Plan by January 28.
- ii. Jeff Green from ESDS will share a template by February 1, 2024.
- iii. Video Inventory by Steve Schuneman in January 2024.

5. Investment Committee:

- i. \$20K transferred from the B of A Savings and deposited into Charles Schwab Account.
- ii. October Vestry approval to transfer money did not specify amount, \$10K Transferred to ECS Account.

6. Forecasting Budgets for 2025 – 2027 - Rev. Kirby

- i. Report by Steve Turnbull, Bill Myers, and Nancy Holland – postponed to January meeting.

7. Nominating Committee Update – Joy

- i. Vestry candidates are Chris Timmins and Kara Crawford

8. Tentative Forum Schedule – Nancy Holland

- i. Preliminary forum schedule for January through June
- ii. List of potential speakers and presenters

9. Action Plan Team:

- i. Presentations need to be ready by February.

D. Important Dates

Dec. 17 – Sing-along

Dec. 24, 25, 31 – Christmas Services

Dec. 29 – Kirby & Cliff Open House

Jan 13 – Sacred Ground Labyrinth

Jan. 20 – Leadership Academy

Jan. 28 – Annual Meeting

Feb. 13 – Shrove Tuesday

Feb. 14 – Ash Wednesday

Motion to Adjourn – 8:15 PM

Next Vestry meeting: **January 16, 2024**

Closing Prayer – Fr. Kirby